

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**September 10, 2012**

A meeting of the Board of Examiners of Psychology was held on September 10, 2012 at the Office of Occupations and Professions in Frankfort, KY.

**MEMBERS PRESENT**

Eva R. Markham, Ed.D. Chair  
Owen Nichols, Psy.D. Vice-Chair  
William G. Elder, Ph.D.  
Sally Brenzel, Psy.D.  
Melissa Hall, M.S.  
Stanley Bittman, Ph.D.  
Danette Morton-Page, M.A.  
Paula Glasford

**MEMBERS ABSENT**

Thomas W. Miller, Ph.D.

**OCCUPATIONS AND PROFESSIONS STAFF**

Robin Vick, Board Administrator

**OTHERS PRESENT**

Ryan Halloran, Assistant Attorney General

A meeting of the Kentucky Board of Examiners of Psychology, Complaint Committee, was called to order at 8:30 a.m., Monday, September 10, 2012 at the Office of Occupations and Professions in Frankfort, KY.

A motion was made by Dr. Brenzel to go into closed session per KRS 61.810 (1)(c) and (j), seconded by Ms. Hall. A motion was made by Dr. Brenzel to come out of closed session, seconded by Ms. Hall. The committee meeting adjourned at 10:00 a.m.

**CALL TO ORDER**

Dr. Markham, Chair, called the meeting to order at 10:10 a.m. on September 10, 2012.

**MINUTES**

The minutes of the August 2012 meeting were called to the attention of the Board. A motion was made by Dr. Nichols to approve the minutes as amended. The motion, seconded by Ms. Morton-Page, carried.

**MONTHLY FINANCIAL REPORT & LEGAL FEES**

The financial reports ending August 2012 and legal fees for July 2012 were presented to the Board. A motion was made by Dr. Brenzel to accept the financial statement and legal fees. The motion, seconded by Dr. Elder, carried.

**O & P REPORT**

Ms. Vick updated the Board on the IT position being filled with O&P. Dr. Markham commented on how nice it was to get contact from the Executive Director, Mrs. Bourne to discuss any concerns that the Board may have at that time.

**LEGAL MATTERS**

**COMPLAINTS SCREENING COMMITTEE**

Dr. Brenzel reported to the Board that Mr. Halloran no longer has a conflict with being the Board's legal counsel.

- Case 00-05 – Ongoing.
- Case 03-12 and 06-05 – Ongoing.
- Case 10-19 – Ongoing.

- Case 11-03 A – Ongoing
- Case 11-04 – Ongoing.
- Case 11-07 – A motion was made by the Complaints Screening Committee to dismiss complaint. The motion, seconded by Dr. Bittman, carried.
- Case 11-08 – Ongoing.
- Case 11-14 – A motion was made by the Complaints Screening Committee to dismiss complaint. The motion, seconded by Dr. Elder, carried.
- Case 11-15 – Ongoing.
- Case 11-16 – Ongoing.
- Case 11-18 – Ongoing.
- Case 11-19 – Ongoing.
- Case 11-20- Ongoing.
- Case 11-22 – A motion was made by the Complaints Screening Committee to dismiss complaint. The motion, seconded by Dr. Elder, carried. Mrs. Vick is to make a note in his file for any future Non-Resident applications, they need to be presented to the Board for discussion.
- Case 12-01 – Ongoing.
- Case 12-03 – Ongoing.
- Case 12-04 –Ongoing.
- Case 12-07 – Ongoing.
- Case 12-08 A– Ongoing.
- Case 12-08 B- A motion was made by the Complaints Screening Committee to open an initiating complaint against supervisor in case 12-08 A. The motion, seconded by Dr. Elder, carried.
- Case 12-09 – Ongoing.
- Case 12-10 – Ongoing.
- Case 12-12 – A motion was made by the Complaints Screening Committee to investigate the case. The motion, seconded by Dr. Elder, carried.
- Case 12-13 – Ongoing.

- Case 12-14 - Ongoing.
- Case 12-15 - A motion was made by the Complaints Screening Committee to investigate the case. The motion, seconded by Dr. Nichols, carried.
- Case 12-16 - Mrs. Vick is to send complainant the Board's complaint form to be completed, along with the release form.

### **COMMITTEE REPORTS**

**Supervision Committee** - Dr. Nichols discussed special applications and employment that had been submitted to the Board for review and he had some concerns with them.

**Continuing Education Committee** - Items will be reviewed Tuesday.

**Credentials Review Committee** - Ms. Hall discussed an application regarding reinstatement. Ms. Hall will prepare a letter to be sent with the Board's response and send to Dr. Markham and Mrs. Vick. Dr. Bittman will be preparing a letter to send with the Board's response as well due to a concern with a temporary license supervision.

Dr. Bittman discussed license that are reinstated and if they get a new license number. The Board discussed that the license number should stay the same and not get issued a new one.

**Examination Committee** - Ms. Hall discussed that the exam will be held on September 21, 2012 with 19 examinees.

**Disciplined Psychologists Reports** - Dr. Elder discussed Dr. Cooksey and progress on obtaining supervisors for other disciplined psychologist.

### **EXPIRED LICENSURE REPORT**

There were six expired license for the month of May 2012. A motion was made by Ms. Morton-Page to send a certified letter to these licensees advising them that their license has expired and that they must cease practice. The motion, seconded by Dr. Elder, carried.

### **OLD BUSINESS**

Dr. Markham discussed RFP's for the Investigators. The Board discussed how to spread the word on the additional investigator position that needed to be filled. The RFP for the investigator will be posted again. Dr. Markham updated the board on the status of the Private Legal Counsel RFP and that it is in the process of being approved and posted.

Dr. Markham discussed that the research on the Structured Exam with the vignettes and the failed exams so no commonality.

### **NEW BUSINESS**

Advanced Supervision Course Requirement - Mrs. Vick will respond to e-mail with the Board's response. Ms. Glasford discussed the Fall Newsletter.

Dr. Bittman discussed the Exam Presentation for the KPA Conference.

### **CONFLICTS**

None.

### **SCHEDULE NEXT MEETING**

The next Board meeting will be held on October 1, 2012 at Occupations and Professions in Frankfort, KY.

### **TRAVEL AND PER DIEM**

A motion was made by Ms. Glasford to approve payment of travel expenses and per diem compensation for eligible members attending today's meeting. The motion, seconded by Dr. Brenzel, carried.

**ADJOURNMENT**

A motion made by Dr. Nichols to adjourn the meeting at 12:00 p.m. The motion, seconded by Dr. Elder, carried.

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Eva Markham, Ed.D. Chair